The National Queer Asian Pacific Islander Alliance (NQAPIA) is a federation of lesbian, gay, bisexual, and transgender (LGBT) Asian American, South Asian, Southeast Asian, and Pacific Islander (AAPI) organizations. We seek to build the organizational capacity of local LGBT AAPI groups, develop leadership, promote visibility, educate our community, enhance grassroots organizing, expand collaborations, and challenge homophobia and racism. NQAPIA is a project of the Tides Center in San Francisco, CA. NQAPIA is also independently incorporated as a nonprofit tax-exempt IRS 501(c)3 organization.

To promote visibility, NQAPIA will provide financial support to cover the tabling fees for outreach by local LGBT AAPI organizations at non-LGBT Asian American, South Asian, Southeast Asian, and Pacific Islander cultural festivals and celebrations.

This effort is made possible with the generous support of the Arcus Foundation.

**PAYMENT FOR TABLING FEES**

NQAPIA will pay the fees for a table, booth, or parade participation/entrance for local LGBT AAPI organizations to conduct outreach at mainstream non-LGBT cultural festivals. These include:

- Lunar New Year Parades
- Diwali Celebrations
- Asian Pacific American Heritage Month in May
- Nation-specific Independence Day celebrations (*e.g.*, Pakistan, India, Philippines)
- Other ethnic specific events (*e.g.*, Dragon Boat, Eid, Cherry Blossom)

This funding will only cover tabling fees or group admission. The local organization must cover all supplies, equipment, material reproduction and any giveaways.

This funding does not support tabling at LGBT events or Prides festivals and is intended to support visibility of LGBT organizations in the AAPI community.

NQAPIA may also provide assistance for media coverage of the tabling event.
APPLICATION AND REPORTING REQUIREMENTS

Groups must answer the following application and reporting questions:

1. Information about the event (name, fee, location, ethnic population, date)
2. Information about the LGBT AAPI organization
3. Post-event report (a short description of the outreach and number of volunteers)
4. Supporting Materials (a picture, materials distributed, and media coverage)

NQAPIA gives preference to traditionally underrepresented groups, first-time outreach, bilingual or multilingual outreach, and the organization’s demonstrated need for support.

We ask partners that receive support to report on qualitative and quantitative results. For example, quotes showing about how they raised AAPI awareness or quotes from the crowd.

The group should provide as part of the outreach effort:

• materials to be distributed or handouts
• training to volunteers on how to conduct outreach
• media advisories or outreach to local Asian ethnic media about the outreach efforts
• sign-in sheets or other mechanisms to identify new and additional volunteers

NQAPIA will provide some materials to be distributed as well.

AGREEMENT

Interested organizations must complete an application for funding with a completed copy of the tabling application form, and a signed agreement with NQAPIA.

For more information, contact Glenn D. Magpantay at NQAPIA at glenn_magpantay@nqapia.org or 917-439-3158.
NQAPIA APPLICATION FOR FUNDING SUPPORT FOR TABLING AND OUTREACH AT NON-LGBT AAPI CULTURAL EVENTS

APPLICATION REQUIREMENTS

1. Information about the Event
   ✓ Amount of tabling free
   ✓ Name of Event
   ✓ Location of Event
   ✓ Predominant Asian or Pacific Islander ethnic population/s reached
   ✓ Date of Event

2. Information about the LGBT AAPI Organization
   ✓ Name and address of organization
   ✓ Name, title, address, and email of a contact person

3. Supporting Materials
   ✓ Any forms to be completed and delivered along with the check
   ✓ The materials to be distributed

4. A completed copy of the event application with the organizations’ name.
   (NQAPIA will deliver a check on behalf of the organization.)

REPORTING REQUIREMENTS

To be completed within 1 month after the event:

1. Post-Event Report
   ✓ A two paragraph statement of how it went, what went well, what could be improved
   ✓ Number of volunteers who showed up (provide a contact sheet of names)
   ✓ Number of interactions (e.g., number of conversations, number of flyers/postcards distributed)

2. Supporting Materials
   ✓ A picture of the table and volunteers
   ✓ Any media coverage in Asian-ethnic newspapers or LGBT community media
   ✓ Copy of sign-in sheet of new volunteers/interested participants

Send the application and all supporting documents to:

NQAPIA
233 Fifth Avenue Suite 4A
New York, NY 10016
nqapia@gmail.com

Email submissions are preferred.